

**Gloucestershire Partnership Patient & Public
Involvement Forum
Summary Work Plan 2006/07**

The Gloucestershire Partnership Patient & Public Involvement in Health Forum monitors and reviews health services and generic health issues by working with the Gloucestershire Partnership NHS Trust and consulting and involving patients, carers, the public and voluntary organisations directly and at its meetings in public.

- 1. To Monitor and Report on Older Peoples Services [Ros Taylor]**
Ros to monitor the preparatory of the work being undertaken at Charlton Lane and the impact on the relocation of in-patient beds for older people.
- 2. To Work with the Gloucestershire Partnership Trust [Ros Taylor]**
To work closely with the Trust in the development of services and their consultation process as they arise. To represent the Forum at Board meetings with speakers rights. To liaise closely with the Trust PPI Lead.
- 3. Health Overview & Scrutiny Committee [Ros Taylor]**
To attend the Health Overview & Scrutiny Committee (OSC) meetings in public as the Forum representative and take a lead in any other OSC consultation and liaison activity.
- 4. PALS/ICAS [Ros Taylor]**
To ensure good working relationship with PALS/ICAS and have an awareness of local trends with concerns and complaints.
- 5. To Monitor and Report on the Patients Journey Through Primary Care and Assessment Teams [Dan Beale]**
To follow the patients journey from initial contact with the Primary Care and Assessment Team through to secondary care.
- 6. To Undertake a Patients' Survey Monitoring and Reporting on Out of Hours Service for Users of the Mental Health Services [Stephanie Cocks]**
- 7. Media Contact [Stephanie Cocks]**
To be the Forum representative on media enquiries and instigate press releases.
- 8. To Undertake Community Engagement Activities [Graham Crawshaw]**
To actively seek views from public, clients and carers on the delivery of mental health services in Gloucestershire. To promote the work of the PPI Forums in Gloucestershire and recruit Forum members.
- 9. Food Monitoring Group [Graham Crawshaw]**
To undertake patient food surveys jointly with Gloucestershire Hospitals Forum and report findings back to the Partnership Trust.

- 10. Dual Membership [Graham Crawshaw]**
Graham to represent the Partnership Forum on the Gloucestershire PCT Forum as a voting member.
- 11. To Monitor and Report on the Impact of Community Teams within Working Age Adults Directorate [Tony Burton]**
- 12. To Monitor Children and Adolescent Mental Health Services [Janice Rose]**
- 13. Forum's Annual Report [All Members]**
To compile and ratify in public the Forum's annual report and annual accounts
- 14. Gloucestershire Partnership Trust's Annual Health Check [All Members]**
To contribute to the Trusts Annual Health Check (core standards).
- 15. Training**
Members to undertake relevant training to enable them to carry out their duties