

**EMPLOYMENT & DEVELOPMENT  
OPPORTUNITIES**

Gloucestershire Partnership   
NHS Foundation Trust

12 March 2008

<http://www.partnershiptrust.org.uk/>

**APPLICATION FORMS AND INFORMATION PACKS FOR ALL POSTS (unless otherwise stated) ARE AVAILABLE FROM THE HUMAN RESOURCES DIRECTORATE**

**When requesting packs and application forms, please always quote your FULL ADDRESS, CONTACT TELEPHONE NUMBER and the POST REFERENCE NUMBER**

**PACKS SHOULD BE REQUESTED BY ONE OF THESE METHODS**

Telephone

**01452 891088**  
(24hr Recruitment Line)

Email

**recruitment@glos.nhs.uk**

**online @ <http://www.nhs.uk/jobs>**

Full information, including job descriptions, for most of our vacancies are now included on the NHS Jobs website. Applications should if possible be made through this site

**APPLICANTS**

**As part of our ongoing commitment to the continued safety of our patients, visitors and staff it is likely that you will be required to undergo a Criminal Records Bureau check.**

**Please note that all posts are restricted to internal applicants currently employed by Gloucestershire Partnership NHS Foundation Trust unless otherwise stated and priority consideration will be given to Gloucestershire Partnership NHS Foundation Trust staff who are currently classed 'at risk'.**

**ENQUIRIES FROM APPLICANTS NOT CURRENTLY EMPLOYED BY THE NHS WILL NOT BE CONSIDERED UNLESS SPECIFICALLY STATED ON THE JOB ADVERT.**

**STAFF CURRENTLY EMPLOYED ON THE GLOUCESTERSHIRE PARTNERSHIP NHS FOUNDATION TRUST STAFF BANK ARE NOT ELIGIBLE TO APPLY FOR PERMANENT POSITIONS UNLESS THE POST IS OPEN TO EXTERNAL APPLICANTS.**

**Please note there will be no Bulletin on 26<sup>th</sup> March 2008**

To advertise in this bulletin please contact:  
Lesley Wreford on 01452 891046, Björn Ballard on 01452 891085 or Anne Webb on 10452 891084

## Learning Disability Services

### **HOLLYBROOK HABILITATION AND TREATMENT SERVICE, STROUD**

We are a multi disciplinary team working in an 8 bedded inpatient Habilitation and Treatment unit in Stroud for people with Learning Disabilities and associated Mental Health problems who present complex behaviours that challenge the service. Our purpose is to meet the needs of the patients and equip them with coping strategies and life skills, enabling them to move to a community setting.

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#### **STAFF NURSE – BAND 5 HOURS 37.5 or part time Ref: 327-PART/7/1004**

We are looking for nurses to both clinically and operationally support the team at Hollybrook. The hours of work are up to 37.5 per week and duties will involve flexible working across a 24 hour rotational shift pattern.

You should be either a Learning Disability or Mental Health Nurse with an interest in LD and have proven skills in managing complex situations. Practical knowledge of working with Challenging Behaviour, Autistic Spectrum Disorder or Mental Health, is also essential. Preceptorship will be offered as appropriate.

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#### **HEALTH CARE ASSISTANTS – BAND 3 HOURS 37.5 or part time Ref: 327-PART/7/1005**

We require people to join our Multi disciplinary team who feel that they can positively contribute to the delivery of care.

Within your role, you will be expected to communicate at all levels, provide information from observations and be able to transport clients for community access. In return, we offer commitment to development at all levels.

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**If you would like to find out more about any of these vacancies or would like to arrange an informal visit please contact Stephen Campbell, Unit Manager on 01453 562070 or email [stephen.campbell@glos.nhs.uk](mailto:stephen.campbell@glos.nhs.uk)**

**Application forms can be obtained from recruitment**

# NURSING – EARLY INTERVENTION

## Countywide Early Intervention Service

### **Clinical Case Manager – Band 6**

**(Open to Registered Mental Health Nurses, Social Workers or Occupational Therapists)**

**Salary £23,458 - £31,779**

**Hours: 37.5 per week**

**Based in the Gloucester and Forest of Dean locality**

The Gloucestershire Recovery in Psychosis (GRIP) Team is a Countywide Early Intervention Service working with people aged 14-35 years old with a suspected or confirmed psychosis. The team has expanded over the last 3 months and now covers the whole of Gloucestershire. We have successfully recruited into a number of posts and have devised and commenced a team training programme and steering group. This is an exciting period in the Teams development and we are now looking to appoint into this post.

You will be expected to work as a Care Co-ordinator for an optimum of 15 service users at any one time or associate worker (where applicable) with individuals who have an emerging psychosis or confirmed first episode of psychosis. The specific purpose is to deliver specialist care in a collaborative manner that reflects the principles of Early Intervention working, particularly aspects relating to social inclusion and recovery in line with the 10 essential capabilities. The post holder will preferably have experience of working in an Early Intervention service.

You will be required to possess a Qualified Professional Registration that is registered with an approved Governing Body e.g. NMC HPC, GSCC2 with some post qualification experience. This must include a period working with Adults of Working Age in a community setting and individuals with enduring mental health problems. The post holder will have evidence of post registration Continuing Professional Development e.g. Thorn Course, Assessment of Motor and Process Skills (AMPS) Knowledge of, and experience using, CPA policy and practice and knowledge and experience using, risk assessment and management procedures.

This post presents an exciting opportunity to work in a newly developing service.

For further information please contact David Pugh, Community Services manager on 01242 272003, or Nathan Gregory, GRIP Team Manager, on 01242 548295 or 07786 268478.

**Ref: 327-PART/7/1382. Closing date: Midnight, 19th March 2008**

## NURSING – RECOVERY TEAMS

### **Forest Recovery Team, Coleford House**

#### **Community Mental Health Nurse - Band 5**

**Salary: £19,683 - £25,424**

**Hours: 37.5 per week**

**8 Months fixed term or secondment.**

An opportunity has arisen for a fixed term contract to cover maternity leave with our team. The post is set within a new team from the service redesign with the opportunity to be involved in the development of this service.

We are looking for an enthusiastic nurse with experience of working in a community setting. The post holder will be required to be care co-ordinator for their caseload and work within the CPA policy. Basic computer skills are required using Microsoft office and outlook. The Recovery Team is required to work flexibly as per needs of the service users, so this may include early evening and weekend work as per needs.

We would welcome any applicants who would like to help make this a varied and exciting team to work in and develop the service to meet the needs of this client group.

For more information please contact Richard Webb on 01594 598200

**Ref: 327-PART/7/1372. Closing date: Midnight, 18th March 2008**

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### **Cheltenham and North Cotswolds Recovery Team Worcester House**

#### **Senior Community Mental Health Nurse – Band 6**

**Secondment post until May 2009**

**£23,458 - £31,779 per annum**

**Hours: 37.5 per week (Part Time would be considered)**

We are looking for a highly skilled and motivated individual to join our recently formed team. Applicants should be skilled, knowledgeable and flexible with an interest in social inclusion and recovery and how this helps to enrich the lives of our clients. There will also be a requirement to supervise other members of staff and to take an active part in the evolution of this resource.

This is a full time post and hours are predominantly Mon – Fri 9am – 5pm, however, depending on service user need, there will be the occasional requirement for more flexible hours and part time hours would be considered.

If you require any further information about the post or would like to arrange an informal visit please contact Louise Cleveland, Acting Team Manager on 01242 710018

**Ref: 327-PART/7/1383. Closing date: Midnight, 25th March 2008**

## NURSING – RECOVERY TEAMS

### **Working Age Adults Stroud & Cirencester Recovery Team**

#### **Community Support Worker – Band 2 (Fixed Term)**

**Hours: 18.75 per week**

**Salary: £12,577 - £15,523 pro rata**

**Ref: 327-PART/7/1373**

#### **Community Support Worker – Band 4 (Permanent)**

**Hours: 37.5 per week**

**Salary: £16,853 - £20,261 pro rata**

**Ref: 327-PART/7/1375**

#### **Based at Park House in Stroud**

The Stroud & Cirencester Recovery Team require 2 full time substantive Band 4 Community Support Workers and 1 part time fixed term Band 2 Community Support Worker (covering a career break) to work within the locality

This is an excellent opportunity to work in a newly formed Recovery Team in Mental Health to help deliver focussed care to adults with severe and enduring health problems. You will work with supervision from trained staff in the field of recovery. You need to have a flexible approach and ability to travel. Pool Cars are available for use.

**Closing date for both posts: Midnight, 18th March 2008**

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### **Cheltenham and North Cotswolds Recovery Team Worcester House, Cheltenham**

#### **Community Support Worker - Band 3**

**£14,437 - £17,257 per annum**

**Hours: 37.5 per week**

We are looking for a individual to fill the above vacancy within the Recovery Team which was newly formed through the Service Redesign. This is an opportunity to work within an environment which works with service users using a recovery model of care. The post holder will be involved in assisting fellow colleagues in providing treatment packages for people with Severe Enduring Mental Health Problems in the Cheltenham and North Cotswolds area. As a fairly new team the post holder will also have the chance to take part in the development of this team.

Applicants will have some previous experience of working with this client group, have basic working knowledge of Microsoft word packages and able to organise their own time.

For further information please contact Louise Cleveland, Acting Team Leader: 01242 710018

**Ref: 327-PART/7/1385. Closing date: Midnight, 25th March 2008**

## HEALTH & SOCIAL CARE CENTRE

### **Gloucester Health & Social Care Centre Grafton Road, Gloucester**

#### **Health & Social Care Officer / Tech II Instructor – Band 4**

**Salary: £16,853 - £20,261**

**Hours: 37.5 per week**

Gloucester Health & Social Care Centre aims to offer a holistic range of services responsive to the needs of service users based on the Recovery Approach to mental health.

The post will involve both building-based and community outreach work, aimed at supporting people of working age back to community resources, independent living, employment, training and health management.

You should have experience of working in the field of mental health, and preferably of working alone, as well as with a multi-disciplinary team. Group work skills would be an advantage. Driving Licence essential. Candidates with Level 3 NVQ preferred.

Hours: 37.5 per week (Mon – Fri 8.30 a.m. – 4.30 p.m. negotiable. However, this could include some evening or weekend work in the future). Permanent full-time post, however, part-time or job sharing maybe considered.

For further information, please contact Don McLeod (Manager), Gloucester Health & Social Care Team Leader on 01452 311599.

**Ref: 327-PART/7/1377. Closing date: Midnight, 18th March 2008**

## PHYSIOTHERAPY

### **Mental Health Physiotherapy and Sports Therapy Service ACT Team, Lexham Lodge, Cheltenham**

#### **Physiotherapist / Sports Therapist - Band 5**

**£19,683 - £25,424 per annum**

**Hours: 37.5 per week**

We are looking for an enthusiastic Physiotherapist / Sports Therapist who is committed to the development of mental health practice for people who have a Serious Mental Illness (SMI). The post holder will be providing care focused on the Choosing Health agenda, promotion of Social Inclusion and the Recovery Model of care.

The post-holder will be working with individuals and also group work carried in the Community and will need to be able to work with enthusiasm, courtesy, helpfulness whilst being resourceful.

The post holder will either need to be a State Registered Physiotherapist with a broad range of experience at pre-registration level or a person with a degree in Sports Science or Sports Exercise. Applicants will ideally need to have had previous experience of working in a mental health setting or with other vulnerable adult groups.

For more information please contact either Karen Dawe, Lead Physiotherapist at Wotton Lawn Hospital, Gloucester, Telephone 01452 891500

**Ref: 327-PART/7/1349. Closing date: Midnight, 18<sup>th</sup> March 2008**

## OCCUPATIONAL THERAPY

### **Forest Recovery Team Coleford House, Coleford**

**Occupational Therapist - Band 6**  
**Salary: £23,458 - £31,779 pro rata**  
**Hours: 28.13 per week**  
**Secondment to cover maternity leave for 1 year**

An opportunity has arisen for an OT to cover maternity leave here in the Forest Recovery Team. The team is one of the new teams following the Service Redesign and we are currently looking at developing the Recovery service.

You should be interested in working with Service Users with Severe and Enduring Mental Health problems and working towards achieving the aims of Recovery. The team falls within the Working Age Adult directorate so experience of working with this Service User group would be beneficial. A willingness to help develop this service and push forward new ways of working with the Recovery model in mind would be needed.

Experience using various trust database systems such as Clinical Manager and use of Microsoft programmes would also be beneficial.

If you would like more information then please contact Richard Webb, Temporary Team Manager on 01594 598200

**Ref: 327-PART/7/1369. Closing date: Midnight, 18th March 2008**

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### **Cheltenham and North Cotswolds Recovery Team Worcester House, Cheltenham**

**Occupational Therapist – Band 5**  
**£19,683 - £25,424 pro rata**  
**Hours: 18.45 per week (6 Month secondment to start 28<sup>TH</sup> April 2008)**

An opportunity has arisen for a secondment to cover maternity leave within our team. The post is set within a new team from the service redesign with the opportunity to be involved in the development of this service.

We are looking for an enthusiastic Occupational Therapist with experience of working in a community setting. The post holder will be required to be care co-ordinator for their caseload and work within the CPA policy. Basic computer skills are required using Microsoft office and outlook. The Recovery Team is required to work flexibly as per needs of the service users, so this may include early evening and weekend work as per needs.

We would welcome any applicants who would like to help make this a varied and exciting team to work in and develop the service to meet the needs of this client group.

For further information please contact; Louise Cleveland – 01242 710018

**Ref: 327-PART/7/1384. Closing date: Midnight, 25th March 2008**

## **OCCUPATIONAL THERAPY**

### **Forest Recovery Team, Coleford House, Coleford**

#### **Occupational Therapist Band 5**

**£19,683 - £25,424 pro rata**

**Hours: 18.75 per week**

An opportunity has arisen for an OT to work with the Forest Recovery Team. The team is one of the new teams following the Service Redesign and we are currently looking at developing the Recovery service.

You should be interested in working with Service Users with a Severe and Enduring Mental Health problems and working towards achieving the aims of Recovery. The team falls within the Working Age Adult directorate so experience of working with this Service User group would be beneficial. A willingness to help develop this service and push forward new ways of working with the Recovery model in mind would be needed.

Experience using various trust database systems such as Clinical Manager and use of Microsoft programmes would also be beneficial.

If you would like more information then please contact Richard Webb, Temporary Team Manager: Tel: 01594 598200

**Ref: 327-PART/7/1389. Closing date: Midnight, 25th March 2008**

## **PSYCHOLOGY**

### **Primary Care Assessment & Treatment Team (Gloucester & Forest of Dean)**

#### **Graduate Mental Health Workers – Band 4**

**Equivalent to Assistant Clinical Psychologist**

**£16,853 - £20,261 per annum (Permanent posts)**

**Hours: 37.5 per week**

#### **Time for a change? We can offer you a fresh challenge**

The Primary Care Assessment & Treatment Team in conjunction with the Primary Mental Health Development Team are driving forward ambitious plans for a modern mental health service. Developing innovative solutions to increase access to a wide range of effective, evidence based interventions for people experiencing mental health difficulties.

We are seeking three Graduate Mental Health Workers, who will be educated to degree standard preferably in health / social care / psychology and/or with experience of working with mental health service users in a statutory or voluntary capacity. The postholder will work with Triage Nurses and GP surgeries to improve access to mental health information and resources, to deliver specific clinical interventions that will facilitate self-help for people with predominantly anxiety and depression.

To arrange for further information or informal enquiries, please contact Tracy Cresswell or Karl Gluck (Manager/Dept Manager, PCATT) on 01452 504329.

**Ref: 327-PART/7/1388. Closing date: Midnight, 25th March 2008**

# PSYCHOLOGY

## **Gloucestershire Recovery In Psychosis**

**Based in the Cheltenham / Tewkesbury / North Cotswold's (due to relocate to Albion Chambers in Gloucester) and the Stroud / Cirencester localities**

**Band 8a Chartered Clinical Psychologist**

**Salary £36,112 - £43,335**

**1 WTE 37.5 hours per week**

The Gloucestershire Recovery in Psychosis (GRIP) Team is a Countywide Early Intervention Service working with people aged 14-35 years old with a suspected or confirmed psychosis. The team has expanded over the last 3 months and now covers the whole of Gloucestershire. We have successfully recruited into a number of posts and have devised and commenced a team training programme and steering group. This is an exciting period in the Team's development and we are now looking to appoint into the post of Chartered Clinical Psychologist.

The post holder will be required to possess a Post Graduate doctoral level training in Clinical Psychology, as accredited by the B.P.S. and be eligible for Chartered status. You will also be responsible for promoting the psychological health and well-being of clients in the Early Intervention Service.

This will involve working as a Care Co-ordinator for an optimum of 12 service users at any one time or associate worker (where applicable) with individuals who have an emerging psychosis or confirmed episode of psychosis. You will clinically supervise pre-qualified psychology staff and provide placements and supervision to Doctoral Clinical Psychology trainees. The post holder will be required to utilise research skills for audit, policy, and research.

For further information please contact David Pugh on 01242 272003 or Nathan Gregory on 01242 548295.

**Ref: 327-PART/7/1370. Closing date: Midnight, 18<sup>th</sup> March 2008**

## SOCIAL WORKER

### **Cheltenham, Tewkesbury and North Cotswolds Assertive Community Treatment Team**

#### **Mental Health Social Worker – Band 6 (Permanent)**

**Salary: £23,458 - £31,779 per annum**

**Hours: 37.5 per week**

**Base: Lexham Lodge**

An exciting opportunity has arisen to join our team. We are seeking a Mental Health Social Worker who has experience of working with adults of working age and individuals with enduring mental health problems.

Our ACT team is an established multidisciplinary team who work within the principles of recovery and social inclusion. Our service users have complex and challenging needs and are often at risk of disengaging with services. As care co-ordinator you will be supported within the team approach to deliver a wide range of interventions to service users and their carers. Our primary function is to assist people to achieve their optimum possible quality of life.

The Mental Health Social Worker will play a key role in organising funded care and support packages. The Approved Social Worker qualification (or a willingness to train) is desirable and an allowance is payable for ASW rota duties.

You will be part of our planned needs-led service covering am to 8 pm Monday to Friday and am to Pam on weekends on a rota basis.

You will be supported in your continuous professional development through the Trust's structured Appraisal Process. You will have access to Management and Professional supervision. Gloucestershire Partnership Health and Social Care Trust achieved Foundation status on 1 July 2007

Informal visits/enquiries welcome; please contact Alison Curson, Team Manager on 08454 224806

**Ref: 327-PART/7/1341. Closing Date: Midnight, 18<sup>th</sup> March 2008**

## MANAGEMENT

**Business Development and Clinical Governance Manager- Adults of Working Age**  
**Band 8b - £42,064 - £52,002 per annum**  
**Hours: 37.5 per week**

Gloucestershire is one of the first Mental Health Foundation Trusts. We are seeking to build a strong foundation to continue to deliver high quality services and expand our services. We have established clinically focused strategic service units of which the Adults of Working Age Service Unit is a key part with a track record of success.

We are seeking an experienced manager to lead the Business Development and Governance arrangements in the Working Age Adult Services in a new and exciting future of delivery of high quality service via a business focused approach. You will have a proven track record of success with experience of business development or mental health service provision. This key position will support the Strategic Service Unit to develop business opportunities and manage the governance agenda

If you have the leadership and talent and want to be part of delivering an exciting agenda through the Foundation Trust, we would like to hear from you.

Informal visits are most welcome. Initial enquiries should be made to Linda Folley Service Director WAA and Chris Fear Clinical Director

**Ref: 327-PART/7/1376. Closing date: Midnight, 18<sup>th</sup> March 2008**

## ADMIN & CLERICAL

### **Burleigh House – Psychologies Therapies Team**

**Team Secretary – Band 3**  
**Salary: £14,437 to £17,257 per annum pro rata**  
**Hours: 22.5 hours per week (permanent contract)**

The Psychological Therapy team is based at Burleigh House in Gloucester and provide a countywide service providing psychological therapy for adults of working age, 18 -65.

An opportunity has arisen for a part time team secretary post currently at Burleigh House. We require a self-motivated person who is loyal, conscientious, efficient and reliable. You will have proven admin/secretarial skills and be able to demonstrate organisation, communication and interpersonal skills. You should also have a mature outlook and experience in all aspects of Microsoft Office and be qualified to RAS 11 or equivalent. The ability to work to tight deadlines is required. You will be required to undergo a criminal records bureau check.

Previous experience in a health or social care setting is desirable but not essential as full training will be given.

For further information please contact Elaine Tingle, Locality Administration Manager on 08454 224825

**Ref: 327-PART/7/1342. Closing date: Midnight, 18<sup>th</sup> March 2008**

## ADMIN & CLERICAL

### **Burleigh House – Psychologies Therapies Team**

#### **Receptionist/Administrative & Clerical Assistant – Band 2**

**Salary: £12,577 to £15,523 per annum**

**Hours: 37.5 hours per week (permanent contract)**

The Psychological Therapy team is based at Burleigh House in Gloucester and provide a countywide service providing psychological therapy for adults of working age, 18 -65.

An opportunity has arisen for a full time team Receptionist/Administrative & Clerical post currently at Burleigh House. The post holder will act as initial point of contact and deal with telephone enquiries from external agencies, clients and staff. Applicants should possess exceptional verbal and written communication skills and the ability to work as part of a team; an excellent telephone manner is essential. We require a self-motivated person who is loyal, conscientious, efficient and reliable. You will have proven administrative/secretarial skills and experience in all aspects of Microsoft Office and be qualified to RAS 11 or equivalent. You will be required to undergo a criminal records bureau check.

For further information please contact Elaine Tingle, Locality Administration Manager on 08454 224825

**Ref: 327-PART/7/1343. Closing date: Midnight, 18<sup>th</sup> March 2008**

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### **Finance & Commerce Directorate, Trust HQ, Rikenel**

#### **Assistant Financial Accountant Band 5**

**£19,683 - £25,424 per annum pro rata**

**6 month fixed term opportunity**

A six month fixed term opportunity has arisen for an enthusiastic and committed individual to work in the busy Financial Accounts department within the Finance & Commerce Directorate based at the Trust's Headquarters.

Reporting to the Financial Accountant, the role will include reporting on the capital programme, championing the authorisation process of the new P2P system, assisting in the financial year end accounts and carrying out monthly balance sheet reconciliation tasks.

Successful candidates will be expected to have excellent computer and communication skills and be capable of scheduling work to meet tight deadlines. The contracted hours for this post are 37.5 hours per week, flexitime. It is essential that you are a finalist/or AAT qualified person or that you hold an NVQ 5.

The successful candidate will start within a week or two after the interviews being completed. Although this is a six month fixed term placement there is a possibility that this position may become permanent.

For an informal discussion about the opportunity, please contact Gareth Smith, Financial Accountant on 01452 891052.

**Ref: 327-PART/7/1378. Closing date: Midnight, 19th March 2008**

**Interviews will be held on Thursday 3<sup>rd</sup> April 2008.**

## **ADMIN & CLERICAL**

### **Gloucestershire County NHS Occupational Health Service 2 College Lawn, Cheltenham General Hospital**

**Administrator/Secretarial Assistant – Band 3**

**£14,437 - £17,257 per annum**

**Hours: 37.5 per week (8.30 am – 4.30 pm)**

We are seeking an enthusiastic, experienced administrator/secretarial assistant to provide secretarial support to the Occupational Health Department. Excellent interpersonal and communication skills, together with the ability to work as part of a team are essential.

Applicants should have previous experience in a busy office environment, excellent secretarial skills (RSA Stage II or equivalent) and a good general education. Experience in audio typing and the use of Microsoft Office is essential (including 'Outlook' and 'Internet Explorer').

An ability to prioritise effectively and use initiative appropriately is essential. It is important that you have an excellent telephone manner, being pleasant, patient and tactful at all times.

Informal enquiries to Judith Evans, Business Manager on 08454 225165

**Ref: 327-PART/7/1380. Closing date: Midnight, 25th March 2008**

## TRAINING & EDUCATION

### Collingwood House, Training and Education Centre

#### SECONDMENT OPPORTUNITY – TRAINING OFFICER POSTS – BAND 6

**1 FULL TIME POST 37.5 hours per week OR 2 X PART-TIME 18.75 hours each post for a period of 5 months (May to September 2008)**

**Salary: £23,458 - £31,779**

**We are looking for one/two training officers to support the implementation of the new Mental Health Act**

We are looking to recruit one full-time or two part-time Mental Health Training Officer/s to deliver training to support the implementation of the new Mental Health Act. The successful applicant/s will develop and deliver an intense programme of training to teams working across the Trust to ensure that all staff are up to date with the new Code of Practice and changes that the Act will bring.

You will have a professional qualification in Health and/or Social Care, and a teaching/training qualification is desirable. You should also have the ability to demonstrate over a significant period confidence and professional credibility in the full range of competencies required by a professional relating to mental health, and ability to demonstrate awareness/understanding of Social Care Approaches to Mental Health work.

The ability to travel to sites across the county of Gloucestershire is an essential requirement for both posts.

For further information about these posts please contact Vikki Tweddle on telephone number 01452 891150.

**Ref: 327-PART/7/1379. Closing date: Midnight, 26th March 2008**

**Interviews will be held on Wednesday, 9<sup>th</sup> April 2008**

### Collingwood House, Training and Education Centre

#### Management Development Trainer/Facilitator – Band 7

**£28,313 - £37,326 per annum**

**Hours: 37.5 per week – Permanent Contract**

The Training and Education Team at Collingwood House provides a wide range of learning opportunities for staff working within the Gloucestershire Partnership NHS Foundation Trust.

We are looking for an innovative, enthusiastic and experienced Management Development and Leadership trainer to design and deliver in house programmes that are tailored to meet the needs of staff working within the Trust.

You will be an excellent communicator and have high levels of persuasive and negotiation skills. You will hold a Teaching/training qualification plus a Diploma in Management or equivalent in addition to having extensive knowledge of management development and leadership theory and its application in practice. The successful candidate will also have experience in managing a team. You will have experience in the facilitation of team development activities and be able to respond effectively to difficult and challenging situations.

For further information or to arrange an informal visit please call Sue Heafield on 01452 891242 before 18 March 2008.

**Ref: 327-PART/7/1374**

**Closing date: Midnight, 2<sup>nd</sup> April 2008.**

## HOTEL SERVICES

### Honeybourne In-Patient Recovery Centre, Cheltenham

#### **Hotel Services Head Housekeeper - Band 3**

**Salary: £14,437 - £17,275**

**Hours: 37.5 per week**

**Ref: 327-PART/7/1386**

An exciting vacancy has arisen for a Head Housekeeper to join the Staff Team in this very busy Unit opened in September 2005. You will be supporting the Unit and Hotel Services Management in supervising the Hotel Services Assistants in their cleaning, catering and portering duties. You will be responsible for ordering and maintaining the catering and domestic supplies for the Unit. You will need to be flexible and physically fit as this is a very demanding post. Supervisory experience is essential for this post.

#### **Hotel Services Assistants Band 1**

**2 x 15 hour posts**

**£12,182 - £13,253 pro rata**

**Ref: 327-PART/7/1387**

Do you require flexible working hours to fit in around your family commitments, lifestyle or studies ?

We have two part time positions available to assist to keep our Unit clean and running efficiently to enable our patients to live in comfortable surroundings. You will be supervised by the Head Housekeeper based at the Unit.

Our Hotel Services provide domestic cover 7 days a week between the hours of 8.00 to 20.00 hours, with various shift patterns available. Why not ring up for an informal chat to discuss the opportunities that may suit you, or arrange a visit and come and meet us for a coffee and a tour. Hourly rates of pay are £6.23 to £6.78 (rates increase for unsociable hours).

For further information please contact Nel Moseley or Gaynor Beirne on 08454 222456 or Michael Banks on 01453 562157.

**Closing date for both posts: Midnight, 25th March 2008**

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#### **Permanent and temporary (Bank) posts**

**£6.13 – £6.68 per hour with enhanced pay for weekends and bank holidays**

Hotel Services provides the cleaning service within Wotton Lawn hospital, clinics and day centres throughout the Gloucester area, including Quedgeley, Churchdown and the city centre.

We are currently looking to recruit cleaning assistants at Wotton Lawn Hospital. You would need to be flexible and willing to work as part of a multi skilled team that maintains a high standard of cleanliness throughout all areas of responsibility.

We provide a service 7 days a week between the hours 8.00 am – 8.00 pm, with various shift patterns available.

Please ring Anne Howe 01452 891515 or Sue Sweeney 01452 891514 for an informal chat to see if we have hours to suit you.

**Ref No: 327-PART/7/1061**

**VACANCIES WITHIN OTHER ORGANISATIONS  
(PLEASE NOTE ALTERNATIVE CONTACT DETAILS FOR THESE POSTS)**

**The latest vacancies from Gloucestershire County Council can be found on their website at:**

[www.gloucestershire.gov.uk](http://www.gloucestershire.gov.uk)

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